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LOGNOTE - Acting Chief, Operations Group, 14 November 1985

1. (Schreiner) Following from this morning's staff meeting:

- IG inspection winding down. Another week or so in Production Group will conclude it. IG team requested to revisit MOD.
- As a result of preliminary findings from the IG inspection, D/FBIS asks that all senior managers take a more direct role in managing their groups and divisions. Delegation of responsibility has gone too far since the last IG inspection.
- Several DS&T offices have made recruiting arrangements with the Rochester Institute of Technology. D/FBIS suggested that FBIS may want to participate.
- Office of Security will be launching a security awareness program for Agency employees, probably in February or March.
- The DDS&T and [] have met on the space problem with an eye toward consolidating the DS&T offices. Two rumored sites are the Vienna Metro corridor and Reston.
- FBIS is in last place among Directorate offices in the CFC stakes. All are encouraged to get their pledge cards in pronto.
- All managers and secretaries are reminded that "controversial" issues should be grouped in files for retention. We're having difficulty locating files on some well-known issues of the past. These kinds of files are inevitably needed during the IG inspections every 5-7 years.

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(cc: C/DRD, C/MOD)